

Equipping services in education

Underpinned by professional project management methodologies (PRINCE2), the experience gained from engagement in our Education projects places the MTS equipping team at the forefront of the market.

With the application of our expertise in addressing equipping issues, all options can be comprehensively explored ensuring that the final equipping solution is affordable, fully integrated into the design and deliverable for all project stakeholders.

Equipping Consultancy

Working closely with all project stakeholders, MTS can assist in ensuring final room design will support the room function irrespective of responsibility for procurement thereby significantly reducing design risk.

Our consultancy portfolio which involves us working closely with all project stakeholders such as Users, Architects, Educationalists and Project Teams includes:

- Preparing the equipping element for business case / approval
- Interpretation of output specifications, schedules of accommodation to develop generic equipment schedules
- Equipment interface to major equipment suppliers / manufacturers
- Room data sheet management and iteration including the development of template rooms
- Room design/development
- Utilising User group meetings to iterate room data sheets and develop equipment design specifications including the interface with IT and Telecoms
- Produce an Equipment Responsibilities Matrix (ERM)
- Conduct design team audits and reports for specialist areas



Procurement

Successful procurement requires building on the work completed at the design stage of a project by creating a procurement list from the initial "design" Bills of Quantities (BOQ).

To ensure equipping budgets are kept within targets, an assessment of existing assets and whether they can be transferred will need to be performed in addition to the development of detailed equipment specifications.

Our procurement services portfolio includes:

- Equipment audit and condition survey of existing assets
- Equipment pricing & BOQ development
- Equipment procurement specifications
- Production of procurement catalogues
- Lifecycle costing
- Option appraisal on procurement routes
- Price negotiation

This is supported with a data management system which is used to manage the procurement process, from analysis of initial data through to ordering and equipment placement.

Project Mobilisation

We understand the mobilisation phase of a project to be the period from the practical completion of a new build or



refurbishment through to actual service delivery. The priority is ensuring a facility is fully operational at the point of opening its doors.

Our mobilisation provision encompasses all the necessary logistics management activities associated with equipping a facility in line with the design and construction programme.

These activities are:

- Management of transferring assets
- Managing final room data sheet contents and obtaining room signoff
- Installation, commissioning and acceptance testing
- Disposal of non-transferring assets
- Post installation audits
- Updating of asset database

Equipment Management

Essential to the smooth running of a new facility will be its equipment management infrastructure.

Within the project environment, continuity of services and infrastructure is essential whilst existing facilities are decommissioned and new buildings become operational.

MTS can help you to identify the most appropriate equipment management requirements for your site with the emphasis being on providing a holistic service encompassing:

- Conducting asset audits, reviews and assessments
- Development of customised support models
- Assessment of current equipment management provision
- Equipment related risk management and User training
- Cost improvement consultancy with maintenance mix assessment
- Provision of Asset Management software
- Setting up and running equipment libraries

About MTS

- We are the largest Education Health Equipping Advisor in the UK.
- Our consultancy has brought together a team of personnel which has been providing high level support in each market for over 25 years.
- Our equipping consultancy includes asset auditing and reporting, equipment scheduling, architectural interfacing, equipment specifications and procurement programme/project management and equipment mobilisation, commissioning and installation.
- Our team are working with Partners in BSF, PFI, Academies and Further Education Colleges.



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